

#### TERMS OF REFERENCE OF NOMINATION COMMITTEE

## 1. Objectives

The principal objective of the Nomination Committee is to assist the Board of Directors in their responsibilities in nominating new nominees to the Board of Directors. The Nomination Committee shall also assess the Directors of the Company on an on-going basis.

## 2. <u>Composition of members</u>

The Board of Directors shall elect the Nomination Committee members from amongst themselves, composed exclusively of non-executive directors, a majority of whom are independent.

#### 3. <u>Chairman</u>

The Chairman of the Nomination Committee shall be elected from amongst the Nomination Committee members. The Chairman of the Committee shall be an Independent Non-Executive Director or the Senior Independent Non-Executive Director and approved by the Board of Directors.

#### 4. <u>Secretary</u>

The Secretary of the Nomination Committee shall be the Company Secretary of the Company.

#### 5. <u>Meetings</u>

The Nomination Committee may meet together for the despatch of business, adjourn and otherwise regulate their meetings, at least once a year or more frequently as deemed necessary. The Chairman may call for additional meetings at any time at the Chairman's discretion.

A member of Nomination Committee may participate in a meeting of Nomination Committee by means of a telephone conference or video conference or any other means of audio-visual communications and the person shall be deemed to be present in person at the meeting and shall be entitled to vote or be counted in a quorum accordingly.

The Secretary shall on the requisition of the members of the Nomination Committee summon a meeting of the Nomination Committee except in the case of an emergency, reasonable notice of every Nomination Committee meeting shall be given in writing.

In the absence of the Chairman, the members can elect from amongst themselves the Chairman for the Meeting.

# 6. <u>Quorum</u>

A quorum shall consist of two (2) members.



## 7. <u>Circular Resolutions</u>

A resolution in writing signed by a majority of the Nomination Committee members for the time being shall be as valid and effectual as if it had been passed at a meeting of the Nomination Committee duly called and constituted. Any such resolution may consist of several documents in like form each signed by one (1) or more Nomination Committee members. Any such document may be accepted as sufficiently signed by a Nomination Committee member if transmitted to the Company by telex, telegram, cable, facsimile or other electrical or digital written to include a signature of a Nomination Committee member.

## 8. <u>Authority</u>

The Nomination Committee shall, in accordance with a procedure or process to be determined by the Board of Directors and at the expense of the Company,

- (a) shall annually review the required mix of skills and experience and other qualities, including core competencies which non-executive and executive directors should have.
- (b) shall assess on an annual basis, the effectiveness of the Board as a whole, the committees of the Board and for assessing the contribution of each individual Director.
- (c) shall, upon evaluations, map current board competencies against those required to drive the Company's future strategies.
- (d) shall be entitled to the services of a company secretary who must ensure that all appointments are properly made, that all necessary information is obtained from Directors, both for the company's own records and for the purposes of meeting statutory obligations, as well as obligations arising from the Listing Requirements of the Bursa Malaysia Securities Berhad or other regulatory requirements.

#### 9. Duties and Responsibilities

The duties and responsibilities of the Nomination Committee are as follows:-

- To recommend to the Board of Directors, candidates for all directorships to be filled by the Shareholders or the Board of Directors. In making its recommendations, the Nomination Committee to consider the candidates'-
  - skills, knowledge, expertise and experience;
  - professionalism;
  - integrity; and
  - in the case of candidates for the position of independent non-executive directors, the Nomination Committee should also evaluate the candidates' ability to discharge such responsibilities/functions as expected from independent non-executive directors;
- To recommend candidates for appointments to the Board of Directors, board committees, consultative panels, regulatory committees and key management positions.
- To consider, in making its recommendations, candidates for directorships proposed by the Directors and, within the bounds of practicability, by any other senior executive or any Director



or Shareholder and to take steps to ensure that gender, ethnicity and age group diversity is considered as part of its recruitment exercise.

- To ensure that the composition of the Board is in compliance with the Bursa Listing Requirements of the Bursa Malaysia Securities Berhad and Malaysian Code of Corporate Governance by the Securities Commission and other regulators.
- To recommend to the Board the optimum size of the Board, and formalizing a transparent procedure for proposing new nominees to the Board and Board Committees.
- To recommend to the Board of Directors the nominees to fill the seats on Board Committees.
- To assess the effectiveness of the Board of Directors and Board Committees as a whole and each individual Directors including Executive Directors (if any).
- To develop, maintain and review the performance criteria to be used in the recruitment process and evaluate the performance of each member of the Board of Directors and Board Committees.
- To develop the criteria to assess independence and to assess on an annual basis, the independence of the Independent Non-Executive Directors and recommend the same to the Board.
- assess on an annual basis, appointment and re-appointment of Independent Directors as
  provided in the Bursa Malaysia Securities Berhad's Main Market Listing Requirements. The
  tenure of an Independent Director should not exceed a cumulative term of nine (9) years. After a
  cumulative term of nine (9) years, an Independent Director may continue to serve on the Board
  as a Non-Independent Director. If the Board intends to retain an Independent Director beyond
  nine (9) years, it should provide justification and seek shareholders' approval annually and be
  subjected to two-tiers voting.
- To recommend the re-election of Directors who retired by rotation pursuant to the Company's Constitution and re-appointment of Directors who retired pursuant to Section 205(3) of the Companies Act 2016.
- To establish time commitment expectations for the members of the Board.
- To establish a policy formalising its approach to boardroom diversity.
- To review training programmes for the Board and facilitate board induction and training programmes.
- To act in line with the directions of the Board of Directors.
- To review annually the term of office and performance of the Audit Committee and each of its members to determine whether the Audit Committee and members have carried out their duties in accordance with their terms of reference.
- To consider and examine such other matters as the Nomination Committee considers appropriate.